



# SPARTA VOLUNTEER FIRE DEPARTMENT

Office of the Board of Directors

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October 11, 2019

Re: Minutes for Meeting September 24th, 2019

- 1) Brad Bliven called the monthly SVFD Board of Directors meeting to order at promptly 19:04 on September 24th, 2019.

**Members in attendance were:**

- Craig Thornton – President
- Sean McNemee – Vice President
- Pat Beard – Treasurer
- Brad Bliven - Secretary
- Jim Doyle – Lieutenant
- Jordan Odle – Sr. Firefighter
- Jason Eckels - Sr. Firefighter
- Dustin Taylor - Firefighter
- Nicholas Rudl- Firefighter
- Jacob Tusing - Firefighter

**Guests in attendance were:**

- Chris Luce - Resident
- Katherine Odle - Volunteer

- 2) **Pledge of Allegiance:** Brad Bliven led the group in the Pledge of Allegiance.
- 3) **Adopt the Order of the Day:** Sean made Motion to accept the order of the day, Craig seconds and the attendees unanimously approved (no members abstained)
- 4) **Review Minutes from July Meeting.** Motion Made by Sean to accept the minutes of the day, Seconded by Craig and the attendees unanimously approved (no members abstained)
  - Brad and Matt to ensure the spelling of all members is correct on the SpartaVFD web site.
- 5) **Treasurer Update:** Pat Beard covered the monthly financial update. Printed financial records provided upon request to the SVFD Board.
  - Sep Bank statement was not available prior to the meeting.
    - Current Balances:
      - Checking Account Balance: \$3691.24
      - Savings Balance: \$1874.65
      - Building Fund Extraco: \$26,510.54
      - Salado Building Fund: \$500
    - Bills expected for October ~\$800
    - Letter from IRS charging SVFD for \$3800 late filing fees has been given to Robert (CPA) Pat has declined to pay this fee since the CPA was unable to get the taxes entered before the deadline.
    - Until Matt turns in all needed paperwork (NIMMS and Training etc.) to bring SVFD into full compliance to Charles Young, the reimbursement of \$5,000 will not be distributed.

- Craig makes motion to accept the Financial update, Sean seconds the motion and the attendees unanimously approved (no members abstained)

6) **Public Forum:**

- Mr. Luce attended the meeting inquiring about when SVFD will vacate the current property. Options to temporarily house the trucks are being discussed while the building is being built. Current status is that SVFD is working to begin the building processes.
- During a call recently the firefighters ran out of O2. We are looking for a mobile air filling station. City of Temple or City of Killeen have ability to refill. Harker Heights might be able to have an adapter.
- SVFD has MSA 4500 bottles. Craig will reach out to Temple & DFW and Chris is going to get info from city of Killeen. Mr Luce will provide the contacts at Killeen to see if they have an option to assist.

7) **Report of Committees:**

- **Training:** Update provided by Jim Doyle and Jordan Odle
  - Extrication Classes in Temple Oct 4-6.
  - Jordan stressed that hands on training and experience is the best training. He suggested Firefighters should take as many calls as they can
  - Hot Classes moved up to Jan, week prior a 1403 class with a live burn
  - Bastrop academy cut off Oct 1<sup>st</sup>.
- **Fund Raising:** Pat Beard for Brenda Doyle
  - October 1st National night out at Mr. Sexton house on Gavin Ridge, this neighborhood asked us to show and mingle with the neighbors. Pass the hat opportunity. Sign up with Pat.
  - American Legion Hall Oct 8th Ms. Pat will attend and speak and request donations
  - Katie Odle has submitted a request to join the Auxiliary.
- **New Fire House:**
  - Property next to 439 Water has been purchased.
  - Vinyl banners for the new Lot: quotes are being gathered. Signs of the Times was mentioned as a good option for the creation of the signs. Sean is in charge of getting them created and displayed. Motion made to continue with the sign plans by Sean, Craig seconded and all in voted in favor of moving forward with displaying the signs.
  - The SVFD BOD will be meeting with the Shaw sub division to ensure they are aware of our plans.
  - October 19<sup>th</sup> at Anchor of Hope Church is a planned BBQ fund Raiser.
    - Craig will hopefully have his BBQ ready by then
  - Craig is working for a Reverse Raffle in October or November attempting to get product donations in line for this raffle
  - Elite Metal currently has offered the lowest cost bid for the building. Bids are coming in from many other builders as well.
    - Motion made by Jordan Odle and seconded by Sean to create a building committee. All present voted in favor of establishing a building committee and none abstained.

8) **Old Business:**

- There are still missing reports in the system from August. Many more from previous months are open. All Firefighters are to urgently enter their missing reports ASAP.

9) **New Business:**

- **Operations:**
  - Jordan Odle may have a lead at Arvala who is interested in purchasing Engine 1 or Engine 21. Matt has contact information.

- Voting for Assistant Chief was pushed off a month since the Chief was not able to attend.
- Motion made to fill out paperwork to reimburse Jordan Odle for 2604 course. Motion made by Brad and seconded by Craig (all in favor and no abstained) that the SVFD will support and provide the needed paperwork as long as there is no cost to the department.
- **Auxiliary:** Katie Odle has volunteered to join the Auxiliary. A vote will take place at the next meeting to make her a member.
- **New Membership:**

10) **Board of Directors Update:**

- SpartaVFD Website is being updated. Images of calls should be provided so we can update the site.
- All members should check the list of member names posted
- All members should communicate future agenda topics to Matt or Brad directly.

11) **Adjourn:** Motion made to adjourn by Brad Bliven, seconded by Jim Doyle, all present approved unanimously (no abstained votes) Monthly meeting closes at 22:30:00

**Certification:**

I do hereby certify that this a true and correct record of the Sparta Volunteer Fire Department's monthly Board of Directors meeting held September 24th, 2019

Attested to this the 2nd of October, 2019

10/11/2019

X 

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Brad Bliven  
Secretary - Sparta Volunteer Fire Department  
Signed by: Bliven, Brad