



## Sparta Volunteer Fire Department

Office of the Board of Directors

7041 Sparta Road - Belton, TX 76513 - <http://spartavfd.com>

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December 16<sup>th</sup>, 2019

Re: Minutes for Meeting December 16th, 2019

1) Brad Bliven called the monthly SVFD Board of Directors meeting to order at promptly 19:04

2) **Members in attendance were:**

- Craig Thornton – President
- Pat Beard – Treasurer
- Brad Bliven - Secretary
- Jim Doyle – Lieutenant
- Matt Mullins – Fire Chief
- Katherine Odle – Auxiliary
- Neal Eckels – Firefighter
- Quinn Westwood -Firefighter
- Corrie Conklin -Firefighter
- Marie Baker - Firefighter
- Codie Darmody- Firefighter
- Jacob Tusing - Jr. Firefighter

**Guests in attendance were:**

- N/A

3) **Pledge of Allegiance stated by all in attendance. .**

4) **Adopt the Order of the Day:** Matt made Motion to accept the order of the day, Craig seconds and the attendees unanimously approved (no members abstained)

5) **Review Minutes from Meeting.** Motion Made by Corrie to accept the minutes of the day, Seconded by Matt and the attendees unanimously approved (no members abstained)

- Katherine asked why the previous meeting minutes didn't include more detail from the previous month's meeting outlining the resident comments. The Secretary explained that he tries to summarize since minutes are posted publicly. This gives the resident credit for their comments but leaves out any comments beyond the point of the discussion.

6) **Treasury Update:** Pat Beard covered the monthly financial update. Printed financial records provided upon request to the SVFD Board.

- Current Balances:
  - Checking Account Balance: \$7321.58
  - Savings Balance: \$1875.35
  - Building Fund Extraco: \$37,680.17
  - Salado Building Fund: Closed Account and consolidated accounts
- Neil makes motion to accept the Financial update, Matt seconds the motion and the attendees unanimously approved (no members abstained)

7) **Public Forum:**

- No Residents attended

8) **Report of Committees:**

- **Training:** Update provided by Matt Mullins

- Bell County Hot School deadline Jan 31<sup>st</sup> to sign up. Matt is paying for this training via grant so you must sign up by Jan 31<sup>st</sup>.
- Jan 24<sup>th</sup>, Step up and Lead by Temple Fire. Matt is taking volunteers
- Training on the 24<sup>th</sup> and 31<sup>st</sup> are both cancelled due to holidays.. Next training is Jan 7<sup>th</sup> 2020
- Matt offered to get members training if they request it.
- Corrie and Matt are both working toward Trainer certifications.
- **Fund Raising:** Pat Beard for Brenda Doyle
  - Candy Cane run: December 21<sup>st</sup>, meet at the station at 12:00 PM. Volunteers need to contact Pat or Matt. Craig will pick up the candy canes and drop them at the station.
  - Fireworks stand. 90% set up, Dec 17<sup>th</sup> finish pricing. Will open Friday. Need volunteers Christmas eve and New Years eve. Pat and Brenda are manning. Open from 9:00 AM until 10:00 PM. Brenda and Pat have checks and balances in place to ensure all monies from sales are deposited.
  - Fundraiser Banner has been created at a cost of \$60.
  - Toy Run completed. Residents are coming to the station to pick up the gifts
  - Participated in raising donations for the family of a recent fire in Still House. Raised many articles of clothing for a family affected by the fire.
- **New Fire House:**
  - Brad dropped off the plans for the new firehouse to the Shaw family HOA. The family was invited to attend the Dec 16<sup>th</sup> meeting allowing them time to voice any concerns.
  - New Address is 6308 Sparta Road. Mail will come to the current station until the building is built.
  - Craig has spoken to multiple contractors about donating time and resources. Meeting with Panda Construction on Dec 22<sup>nd</sup> at the property with the plans. Martin Marietta has offered to provide the concrete at cost but Craig will verify.
  - Elite Steel still has the best price for the metal \$20,700
  - Killeen Overhead Doors offered \$1195 a door
  - Extraco Bank offers non-profits a construction loan. Craig will shop around a few banks looking for best deals.
  - All donations for the time being will be all allocated to the building fund unless specifically called out by the donating party to allocate it to something else. Matt made a motion to accept, Jim seconded and all approved with no abstaining.
  - The Building Committee will communicate via the G-Suite regarding the next meeting and status.
- **Auxiliary:**
  - Toy run was good. 22 tickets at \$20 each. Pat purchased toys for the kids with the proceeds
  - Jacob and Katherine and Neil assisted with the Fireworks stand. Thanks to all

9) **Old Business:**

- There are still missing reports in the system from Nov. Many more from previous months are open. All Firefighters are to urgently enter their missing reports ASAP.
- Multiple members are still not on the G Suite
- Board, Operations, Members and Station. Matt will send out
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10) **New Business:**

- **Board of Directors:**
  - Sean McNemee has resigned his role as VP of the board. Noone has been named to his role.

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- **Operations:**
- **Auxiliary:**
- **New Membership:** No New Membership.
  - **15 total members, with 2 inactive, with one leaving Active members**

11) **Board of Directors Update:**

- SpartaVFD Website is being updated. Images of calls should be provided so we can update the site.
- All members should check the list of member names posted
- All members should communicate future agenda topics to Matt or Brad directly.

12) **Adjourn:** Motion made to adjourn by Matt , seconded by Jim Doyle, all present approved unanimously (no abstained votes) Monthly meeting closes at 28:21:00

13) **Next Meeting will be scheduled for Feb 4<sup>th</sup> 2020 at 19:00 at the 409 Water Building**

**Certification:**

I do hereby certify that this a true and correct record of the Sparta Volunteer Fire Department's monthly Board of Directors meeting held December 16th, 2019

Attested to this the December 18th, 2019



Brad Bliven SVFD Secretary